



## **Board Meeting Agenda**

**Monday, September 23rd 2024, 6:00 p.m.**

Coburg City Council Room, 91136 N Willamette St, Coburg

Zoom Meeting

<https://us06web.zoom.us/j/82545290528?pwd=dm8wNkRiR3RUWUIKcFpZYkFUTHg5QT09>

Meeting ID: 825 4529 0528

Passcode: 214225

+1 253 215 8782 US (Tacoma)

### **Call to Order**

**Agenda:** Additions, changes, or deletions to the agenda

**Public Comments** (Please see “Public Participation for Board Meetings” guidelines on reverse.)

#### **1. Consent Agenda**

- 1.1. [Minutes from August, 20th 2024 Board Retreat](#)
- 1.2. [Minutes from August, 20th 2024 Executive Session](#)

#### **2. General Reports**

- 2.1. PCS Report
- 2.2. Staff Report
- 2.3. Finance and Budget Report
  - 2.3.1. [Budget vs. Actuals](#)
- 2.4. [Administration Report](#)

#### **3. Information/Discussion Items**

- 3.1. Financial Management Policy first reading
- 3.2. [Board Calendar](#) (Mercia)
- 3.3. 2024/25 [Committee Assignments](#)
- 3.4. Committee selection for all board members; optimally 2 per board member

#### **4. Action Items**

- 4.1. [Budget surplus bonus proposal](#)
  - 4.1.1. [Reconciliation Report](#)
- 4.2. HVAC Funding Proposal by FOC and Board vote on HVAC project
- 4.3. Board compliance documents (Governance)
- 4.4. Approve 2024/25 Board Meeting Calendar
- 4.5. Approve addendum to Executive Director Employment Agreement

**Public Comments** (Please see “Public Participation for Board Meetings” guidelines on reverse.)

Items for the next agenda.

- Policy Updates
- Group Book Summary discussion
- Annual School Report Card

**Adjourn Meeting**

# Coburg Community Charter School

## *Public Participation in Board Meetings*

1. A visitor may be recognized by the chair by rising, identifying herself/himself with her/his full name and address and stating her/his purpose for appearing.
2. A group of visitors with a common purpose should designate a single spokesperson for the group.
3. Speakers should limit their comments to 2 minutes.
4. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. At the discretion of the Board chair, anyone wishing to speak before the Board either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board Secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item.
6. The Board, at its discretion may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.