



Board Meeting Agenda

Monday, October 21, 2024, 6:00 p.m.

Coburg City Council Room, 91136 N Willamette St, Coburg

Zoom Link for Public Participation

<https://us06web.zoom.us/j/81820167909?pwd=ZHhPQlUvdUVudnFkMmtlem1KdWtzUT09>

Meeting ID: 818 2016 7909 Passcode: 739327

Call to Order

Agenda: Additions, changes, or deletions to the agenda

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

1. Consent Agenda

- 1.1. [Minutes from September 23rd, 2024](#)

2. General Reports

- 2.1. PCS Report - Jamey
- 2.2. Staff Report - Dave
- 2.3. Finance and Budget Report - FOC, Dave
 - 2.3.1. [Budget vs. Actuals Oct 2024](#)
- 2.4. [Administration Report](#)

3. Information/Discussion Items

- 3.1. Board Contact info - CCCS website (previously separate board member roster)
- 3.2. Board Committee Priorities; Linkages to School Improvement Plan for 24/25 school year (ie. “focus areas”)
- 3.3. [Updated Governance Committee Charter](#) - John
- 3.4. Board member onboarding & development - Mercia
- 3.5. Investment Account Disbursement Proposal - Jacen
 - 3.5.1. [10/7/24 FOC meeting minutes](#)
 - 3.5.2. [WIP Investment Account Operating Reserves and Annual Disbursement Policy](#)
- 3.6. HVAC discussion (HVAC Committee)
- 3.7. 4J Annual Report and SIP (Dave)
 - [Full report](#)
 - [School Improvement Plan](#)
 - [Charter Self Assessment](#) (new form)
 - ** 4J Site Visit - November 13, 9AM

4. Action Items

- 4.1 [Financial Management Policy](#)

Public Comments (Please see “Public Participation for Board Meetings” guidelines on reverse.)

Adjourn Meeting

Coburg Community Charter School

Public Participation in Board Meetings

1. A visitor may be recognized by the chair by rising, identifying herself/himself with her/his full name and address and stating her/his purpose for appearing.
2. A group of visitors with a common purpose should designate a single spokesperson for the group.
3. Speakers should limit their comments to 2 minutes.
4. Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.
5. At the discretion of the Board chair, anyone wishing to speak before the Board either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing information to the Board Secretary on a sign-in sheet prior to the meeting. This will help the chair provide adequate time for each agenda item.
6. The Board, at its discretion may require that a proposal, inquiry, or request be submitted in writing and reserves the right to refer the matter to the administration for action or for study and to report at a subsequent meeting. The Board shall make a decision at the meeting where information is presented only if the issue is considered an emergency by the Board.
7. Statements by members of the public should be brief and concise. The chair may, at his/her discretion, establish a time limit on discussion or oral presentation by a visitor on any topic.
8. Speakers may offer objective criticism of school operations and programs but the Board will not hear complaints concerning specific school personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
9. These procedures will be published on the back of every Board meeting agenda.