

Coburg Community Charter School Board Retreat Minutes

Coburg Community Charter School, 91274 North Coburg Rd, Coburg, OR

Monday, August 24, 2020 10:00am

Meeting called to order at 10:09am

Board members present: John Barry, Brenda Willis, Jessica Clark, Sarah Brooke, Kate Panum

Honorary Board member present: Janel McPherson

Staff members present: Lisa Jager, Holly Campbell, Molly Rust

Guests: None

Agenda: The agenda was accepted.

Pubic Comments: None

Consent Agenda: The minutes from the July 28, 2020 Board Meeting were accepted.

General Reports

• Finance and Budget Report

- Fall Audit to be completed soon
- Unexpected costs related to technology and ventilation/electrical capacity concerns when students return to building, otherwise budget on track.

• Administration Report

- Staffing unchanged from Spring reports
- Professional Development mostly surrounding distance learning

Sarah Brooke motioned to continue Comprehensive Distance Learning until January 5, 2021. The Board unanimously approved the motion.

Sarah Brooke motioned to approve 3.5% salary increase rather than 2% salary increase presented and approved at the June 15, 2020 Board meeting. The Board unanimously approved the motion.

Retreat Business

Long term planning

- Discussion of strategic goals for 2020-21

Structure for BOD committees

- Reviewed and discussed current BOD committees
- Restructured committees to be in line with strategic goals

Executive Director goals for 2020/21

- Discussed SMART goals for ED

Planning Calendar - Overview

- Board meeting to be THIRD Monday of every month for 2020-21 school year
- Finance committee schedule to be determined

Public Comments: None

Meeting adjourned at 3:00pm

Minutes submitted by Kate Panum